

STATE CONSERVATION COMMISSION APPLICATION FOR STATE COST-SHARE ASSISTANCE IN WATERSHED DAM CONSTRUCTION

INSTRUCTION FOR SCC-WDCP FORM 01

The following instruction will assist in the completion of the application form found on page 3-3-1 through 3-3-4 of the District and Contracting Officer Handbook. All forms may be copied but please use one side of paper only.

Section 1. Complete legal name of district and mailing address to receive all correspondence pertaining to the application.

Section 2 through 8 Self-explanatory.

Section 9. Engineers estimated construction and engineering costs for the project.

Section 10. The Commission's policy authorizes cost-share up to 70% of the cost of construction plus the actual costs of engineering's, geologic investigations and inspection costs not to exceed 10% of the actual cost of construction. The maximum cost-share per district per year is \$120,000.

Section 11. List all anticipated sources and amounts of funds to be used for the project other than state funds.

Section 12. The benefits of the structure are important justification for the structure. Be thorough and realistic in listing the benefits.

Section 13. An attachment shall contain the district's explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process.

Section 14. Self-explanatory.

Section 15. Complete all information and signatures as requested.

Section 16. The application must be authorized by the Board of Directors. Complete the information as requested.

Section 17. Include all attachments with the application:

No. 1- Land Treatment Practices above site.

This information is available from the Conservation District. Use the format prescribed by the Commission.

- No. 2- Benefit to cost ration, calculations and substantiation:
Complete this sheet with information as requested and attach substantiation of benefits. (Page 3-1-2, paragraph 3e of Guidelines)
- No. 3-Aerial Photograph of site, drainage area and downstream benefit area:
Aerial photographs are a must as the Commission to the site. Photos should be no larger than 8 ½ x 11 or folded to this size for filing purposes. More than one photo should be keyed for the purpose of fitting together for an overall view of project. Most areas of the state have been photographed either by the ASCS or by the county for reappraisal.
- In addition to photographs, other types of maps maybe submitted such as quadrangle maps, benefit area map from general plans or others that may be of value to reviewers.
- No. 4-Explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process.
- Section 18. The original application is due no later than April 1st to be eligible for inclusion in the budget request for the next fiscal year.

APPLICATION STATE COST-SHARE ASSISTANCE FOR WATERSHED DAM CONSTRUCTION		1.Submitted By: _____ _____ Dist. No. _____ _____		SCC-WDCP FORM 1 03/06 Rev.	
MAIL TO: State Conservation Commission 109 SW 9 th Street Suite 500 Topeka, KS 66612-1215		2. Structure No. _____ 3. Date permit issued: a. Permit to construct _____ b. 404 permit _____ c. _____ d. _____		4. General Plan adopted by Board on _____	
5. Description of site: a. Legal _____ b. County _____ c. Drainage (acres) _____			6. Structure size: a. Cubic yards _____ b. Height (ft.) _____		
7. Size of Sediment Pool: a. Volume (acre-feet) _____ b. Surface (acres) _____			8. Size of Detention Pool: a. Volume (acre-feet) _____ b. Surface (acres) _____		
9. Estimated costs: a. Construction \$ _____ b. Engineering \$ _____ c. TOTAL \$ _____			10. State cost-share assistance requested: a. Construction \$ _____ (Maximum 70%) b. Engineering \$ _____ (Maximum 10% of 9a) c. TOTAL \$ _____ (Maximum assistance-\$120,000 per district.)		
11. Sources of funds other than state assistance: a. _____ \$ _____ b. _____ \$ _____ c. _____ \$ _____ d. _____ \$ _____					
12. Benefits of the structure. (Individuals, county roads, bridges, utilities, water quality, flood control, wildlife, fish and other benefits.) Use additional pages if necessary. <div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <u>Benefits</u> </div> <div style="width: 48%;"> <u>Explanation of Benefits</u> </div> </div>					

APPLICATION STATE COST-SHARE ASSISTANCE FOR WATERSHED DAM CONSTRUCTION	1.Submitted By: <hr style="border: 0; border-top: 1px solid black; margin: 2px 0;"/> <div style="text-align: right;">Dist. No. <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/></div> <div style="text-align: right;">Structure No. <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/></div>	SCC-WDCP FORM 1 03/06 Rev. (Cont'd)
13. The explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process is attached.		
14. The district will: <ul style="list-style-type: none"> a. Itself, or has contractual agreement with responsible parties to, operate the structure in a manner satisfactory to the Chief Engineer, Division of Water resources, State board of Agriculture. b. Maintain the structure in a safe and functional condition for the life of the structure. c. Perform an annual inspection and send copy of inspection to the State Conservation Commission. d. Perform necessary maintenance at district expense. 		
15. The officers signing this application on behalf of the board of directors of the district certify that the information and statements in the application are true and correct. <div style="text-align: right; margin-top: 10px;"> By <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/> <div style="text-align: right;">President</div> <div style="text-align: right;">Dist. No. <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/></div> </div> <div style="margin-top: 10px;"> Attest <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/> <div style="text-align: right;">Secretary</div> <div style="text-align: right;">Date <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/></div> </div>		
16. This action authorized at an official meeting of the Board of Directors on <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/> , 20 <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/> , and is properly recorded in the district minutes of that date. <div style="margin-top: 10px;"> Attest <hr style="border: 0; border-top: 1px solid black; margin: 0 20px;"/> <div style="text-align: right;">Secretary</div> </div>		
17. Attachments- A complete application must include the following attachments: <ul style="list-style-type: none"> No. 1- Land treatment Practices above Site. No. 2- Benefit to Cost ratio, Calculations and Substantiation. No. 3- Aerial Photograph and 7.5 min. Quad maps of Site and Primary Benefit Area. No. 4- Environmental Coordination Act (ECA) Response. 		
18. Submit original to the State Conservation Commission no later than April 1 st .		

_____ DISTRICT SITE NO.: _____
LAND TREATMENT ABOVE SITE

[illegible]

County Conservation District

3-3-3

BENEFIT TO COST RATIO

ATTACHMENT NO. 2
TO APPLICATION FOR STATE ASSISTANCE
IN WATERSHED DAM CONSTRUCTION

1. Site No.: _____ 2. Benefit-Cost Ratio: _____

3. Date of Termination: _____

4. Determination Made by: _____

Name

Address

Telephone No.

5. Factors and computation used in determination of benefit-cost ration are listed below
or separate sheet is attached: